

**THE MINUTES OF MEETING OF THE
BOARD OF DIRECTORS
STERLING COUNTY APPRAISAL DISTRICT**

April 25, 2022

The Board of Directors of the Sterling County Appraisal District (SCAD) met for their Called Meeting on April 25, 2022, at 8:00 a.m. Directors present were Reed Stewart, Josh Gaines, Lane Horwood, Tommy Wright and Ross Copeland. Priscilla A. Glass and Julie McEntire represented the SCAD.

Mr. Stewart called the meeting to order at 8:00 a.m.

No one was registered for public comments.

The minutes for January 12, 2022, meeting were reviewed and approved as written.

Chairman Stewart stated that the board would not retire into Executive Session.

A motion was made by Tommy Wright to approve the Indemnity Policy. Ross Copeland seconded the motion. Motion carried 5 to 0.

The BOD Duties and Chief Appraiser Authorization of Duties was discussed and approved with a motion by Tommy Wright, a second by Josh Gaines. Motion carried 5 to 0.

The signature card and safety deposit box were updated to be accessible by the following persons:

- Reed Stewart, BOD Chairman
- Josh Gaines, BOD Vice-Chair/Secretary
- Lane Horwood, BOD Member
- Tommy Wright, BOD Member
- Ross Copeland, BOD Member
- Priscilla A. Glass, Chief Appraiser
- Julie McEntire, Deputy Chief Appraiser

All other persons should be removed. Tommy Wright made a motion to approve the changes. Josh Gaines seconded the motion. Motion carried 5 to 0.

The purchase of the building located at 616 and 618 4th street was discussed and the board determined that it would not proceed with the purchase. The board proposed to rent the premises until August 1, 2022. A motion was made by Ross Copeland and Reed Stewart seconded the motion. Motion carried 5 to 0.

The board proposed to rent the building located at 812 4th street, Sterling City, from Sterling Executive Suites. The lease will be signed upon approval from the CAD legal counsel. A motion was made by Tommy Wright and Josh Gaines seconded the motion. Motion carried 5 to 0.

The board did not discuss the amendment of the 2022 Budget.


The following resolutions were adopted with a motion from Tommy Wright, with a second by Josh Gaines. Motion Carried 5 to 0.

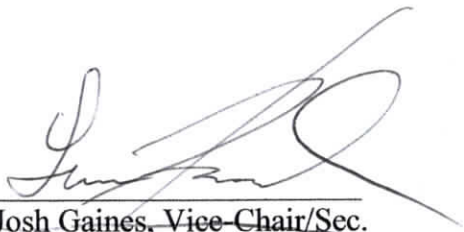
- Indemnity Policy
- BOD Duties & CA Authorization of Duties
- Check Signing & Safety Deposit Authority

Priscilla A. Glass updated the board on the quarterly report.

Priscilla A. Glass stated that a refund would be issued to the EDC for rental of office space.

With no other business to discuss Tommy Wright motioned to adjourn at 8:45 a.m. Josh Gaines seconded the motion. Motion carried 5 to 0.


Reed Stewart, Chairman


Josh Gaines, Vice-Chair/Sec.
Member
